



RE: 2025 CRAWFISH FESTIVAL REGULAR VENDOR  
INFORMATION PACKET

Dear Vendor:

Thank you for expressing an interest in being a Regular Vendor for the 2025 Breaux Bridge Crawfish Festival which will be held in Parc Hardy, located on Rees Street in Breaux Bridge on **May 2, 3, and 4, 2025**.

Please find enclosed an application packet to apply to become a regular vendor. **Please fill out the application completely, attach deposit and proof of General Liability Insurance and return to the following address:**

BBCFA  
Regular Vendor Committee  
P.O. Box 25  
Breaux Bridge, LA 70517

The deadline for regular vendor applications is **April 1, 2025**. We will let you know if you have been accepted as soon as possible.

If you have any questions, please feel free to contact our office at (337) 332-6655 or email us at [breauxbridgecrawfishfestival@yahoo.com](mailto:breauxbridgecrawfishfestival@yahoo.com).

BREAUX BRIDGE CRAWFISH FESTIVAL ASSOCIATION  
Regular Vendor Information  
2025 Crawfish Festival  
May 2, 3, and 4, 2025

The Breaux Bridge Crawfish Festival will be held in Parc Hardy, located at 1290 Rees Street in Breaux Bridge.

**REGISTRATION REQUIREMENTS:**

The fee for regular vendors is **\$325.00 per booth space** for a 10' x 10' space. Electricity is provided in your application fee for a 110 allowing 4 plug ins. If you require additional plug-ins, please specify on your application and additional costs may apply.

- No glass items, knives or weapons.**
- Cooking is NOT allowed in vendor areas.
- Booth spaces are **10 x 10 feet**. Fees are **\$325.00 per booth space**.
- Access to electricity is provided. **We do not provide tents, roofs, tarps, sides, chairs, tables, extension cords. \*\*Please note that you will have to provide your own extension cords and they may need to be long to gain access to the electrical supply.**
- Personal Checks are not** accepted and will be returned to Vendor with no guarantee of booth space.
- You will be provided with **two passes per vendor no matter how many booth spaces you have** allowing you into the festival grounds and **one parking pass. Additional passes and parking permits may be purchased for your employees.**
- Booth Space Set Up: **NO** Campers or vehicles will be allowed in the Arts and Crafts Area, only to **designated drop off areas for Arts & Crafts. Once unloaded, you must move your vehicle to Vendor Parking Area provided in designated vendor parking areas directly behind the festival grounds. Parking is not permitted along the fence line on Doucet Street. Vendor vehicles parking in this area will be towed at the owner's expense. NO golf carts, motorized bikes, etc allowed.**
- A **clean up deposit of \$50.00** is required. You are required to keep your area free of debris and to dispose of your cardboard boxes in the designated dumpsters. **Clean up of booth area will be enforced. At the end of the festival, your area will be inspected by a director and your deposit will be mailed to you. Failure to clean up your area will disqualify you from future festivals. Barrels will be located behind booth areas on Sunday for your convenience. There is also a dumpster located at the gate where you will be entering to load and unload. Cardboard boxes must be broken down and put into the dumpster flat.**
- Copy of General liability insurance (minimum of \$250,000). Your insurance policy binder must include the following wording: Insurance Certificate that indemnifies the Breaux Bridge Crawfish Festival Association.
- Binders may also be purchased (approximately \$100.00) under our festival policy, arrangements are to be made through our insurance company, please call Brown and Brown Insurance at 337-266-5677 and speak to Louissette. We do not handle this at the office. You will not be able to set up your booth until your insurance policy is filed in our office.

## **Booth Space Information:**

### Copyrighted Items and Contracts Exclusives:

The Breaux Bridge Crawfish Festival Association has copyrighted the following phrases:

- "World Famous Crawfish Festival Breaux Bridge, Louisiana"
- "Breaux Bridge Crawfish Festival"
- "Crawfish Capital of the World"

No vendor will be allowed to use or sell any items with the above copyrighted phrases printed on them. We will strictly adhere to this policy.

We have an exclusive contract with our official Crawfish Festival T-shirt vendor, in accordance with the Breaux Bridge Crawfish Festival Ordinance as set forth by the Breaux Bridge City Council. Therefore, **NO SILK SCREENED (PRINTED, VINYL, SUBLIMATION, ETC) T-SHIRTS DEPICTING ANY DESIGNS ARE ALLOWED.** Any shirts allowed are at the discretion of the Regular Vendor Committee.

### Booth Space Specifications:

- One space will be 10 feet x 10 feet to be assigned by the Regular Vendor Committee. All equipment must be within your assigned booth space. **YOU ARE NOT ALLOWED TO WALK THE GROUNDS SELLING YOUR WARES. NO EXCEPTIONS.**
- Vendors must furnish all backdrops, extension cords, signage, tables, etc. Please note that your extension cords may need to be long.
- Please specify on the application form what type of **electricity** is needed to be hooked up. Electricity is provided in your application fee for a 110 allowing 4 plug ins. If you need a 220 hook-up or any additional hookups, you must pay our onsite electrician for hook-up services.
- NO CAMPERS OR TRUCKS WILL BE ALLOWED IN THE BOOTH AREA.** Camper space is available at the back of the festival grounds for \$75.00 per weekend for booth holders or \$5.00 per day for cars. **NO GOLF CARTS, MOTORIZED BIKES, ETC ALLOWED ON FESTIVAL GROUNDS AT ANY TIME.**

The only items you allowed to have in your booth are the items that have approved by the vendor committee so please make sure you list all items on your application.

Letters of acceptance will be sent out to vendors. Please do not assume you have been accepted unless you receive a letter of acceptance.

### Booths are to be open for business:

Friday, May 2	4:30 PM until 12:00 AM
Saturday, May 3	10:00 AM until 12:00 AM
Sunday, May 4	9:00 AM until 4:00 PM

No parking of vehicles, etc. or setting up allowed on Thursday for safety reasons as our BBCFA Directors are busy setting up their areas until late Thursday evening and our carnival is open to the public. Friday is dedicated to setting up vendors. Please do not show up, call and ask to set up on Thursday.

You are required to have all vehicles out of the festival grounds by 3:00 PM on Friday and 8:30 AM on Saturday and Sunday.

You will **not be allowed to drive your vehicles back in to load up until 30 minutes after the sheriff's department has cleared the crowd from the festival grounds.**

This policy will be strictly adhered to with NO EXCEPTIONS. These are regulations set up to insure the safety of our festival guests.

In the event you are chosen to be a vendor, the following forms will be emailed to you with a letter of acceptance and contract:

- BBCFA Vendor Rules Contract
- City of Breaux Bridge Occupational License form. The fee is \$50.00.
- City of Breaux Bridge Sales Tax Collection form.
- State of Louisiana Sales Tax Collection form.

If selected, you will be required to make full payment by **April 14, 2025**. If you are not selected, your full deposit will be returned. If you are accepted and back out before April 14th, your deposit will not be refunded. If you back out after April 14th, your full payment will not be refunded.

2025 BREAUX BRIDGE CRAWFISH FESTIVAL  
Regular Vendor Application  
Parc Hardy

NAME: \_\_\_\_\_  
This is the name your clean up deposit refund will be issued. No exceptions.

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

PHONE NUMBER: (\_\_\_\_\_) \_\_\_\_\_ EMAIL: \_\_\_\_\_

PREFERRED METHOD OF COMMUNICATION:  EMAIL  MAIL

Number of Booth Spaces (10 x 10) \_\_\_ X \$325.00 \$ \_\_\_\_\_

Additional Vendor Passes @ \$15.00 each \$ \_\_\_\_\_

Clean up Deposit \$ \_\_\_\_\_ 50.00

TOTAL DUE Money Order/Visa/MasterCard \$ \_\_\_\_\_

**Send application form, \$50.00 MONEY ORDER OR CASHIERS CHECK to: BBCFA Regular Vendors, P.O. Box 25, Breaux Bridge, LA 70517.**

PLEASE LIST AND DESCRIBE ALL ITEMS YOU WISH TO SELL: (Only specific item you list below will be allowed in your booth. **Any additions must be approved by BBCFA – no exceptions). Use additional sheet if needed.**

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ELECTRICITY: TYPE NEEDED: \_\_\_\_\_ 110 \_\_\_\_\_ 220

Only one 110 is provided. The cost of electricity is included in your booth fee. If additional 110's or 220's are necessary, an electrician will be on site to assist you. You will be responsible for any additional charges rendered for these services and will pay the electrician directly. Please list all electrical equipment and wattage needed for each to be used:

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Please indicate your 1st, 2nd, and 3rd choice in Set-up Time.  
We will make all attempts to accommodate your first choice.

Friday 8:00 AM - 10:00 AM

Friday 10:00 AM - 12:00 Noon

Friday 12:00 PM - 2:00 PM

Friday 2:00 PM - 4:00 PM (All vehicles out of grounds by 3:00 PM)

Saturday 7:00 AM - 9:00 AM (Vehicles out of grounds by 9:00AM)



P.O. BOX 25 | BREAUX BRIDGE, LA 70517

Please return this form with your application and payment.

### **REGULAR VENDOR RULES REGULATIONS**

The Breaux Bridge Crawfish Festival Association reserves the right to expel any vendor who does not adhere to rules and regulations established by the City of Breaux Bridge and/or the Breaux Bridge Crawfish Festival Association.

**NO REFUNDS will be given if you are expelled for rule violations!**

I, \_\_\_\_\_ representing \_\_\_\_\_  
Have read and understand the requirements to operate an  
Regular Vendor Booth(s)  
at the  
2025 Breaux Bridge Crawfish Festival.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Please charge my VENDOR BOOTH FEE to my Visa/Mastercard Credit Card:

Please charge to my  Visa  Mastercard Amount: \$ \_\_\_\_\_

Name of Cardholder: \_\_\_\_\_

Account Number: \_\_\_\_\_

Exp. Date: \_\_\_\_\_ CVV \_\_\_\_\_ (3 or 4 Digits on back) Zip code \_\_\_\_\_

**I understand that I will be charged on the date of acceptance of my booth application. I understand that in the event that I cannot attend after accepting, all rules of deposit return as specified in the application packed apply.**

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_