



RE: 2024 CRAWFISH FESTIVAL ARTS & CRAFTS VENDOR
INFORMATION PACKET

Dear Vendor:

Thank you for expressing an interest in being an Arts & Crafts Vendor for the 2024 Breaux Bridge Crawfish Festival which will be held in Parc Hardy, located on Rees Street in Breaux Bridge on **May 3, 4, and 5, 2024**.

Please find enclosed an application packet to apply to become an arts and crafts vendor. **Please fill out the application completely, attach deposit and proof of General Liability Insurance and return to the following address:**

BBCFA
Arts & Crafts Vendor Committee
P.O. Box 25
Breaux Bridge, LA 70517

The deadline for arts & crafts vendor applications is **April 1, 2024**. We will let you know if you have been accepted as soon as possible.

If you have any questions, please feel free to contact our office at (337) 332-6655 or email us at breauxbridgecrawfishfestival@yahoo.com.



Thank you for expressing an interest in acquiring booth space in our **Arts & Crafts Area** for the **2024 Breaux Bridge Crawfish Festival** which will be held May 3rd, 4th, and 5th in Parc Hardy.

- Festival hours are Friday 4pm-12am, Saturday 10am-12am, and Sunday 9am-4pm.
- All items **MUST BE HANDCRAFTED BY VENDOR** applying for booth space. We reserve the right to expel any vendor not in compliance with this requirement and vendor will forfeit application fee.
- Absolutely **NO SILK SCREENED T-SHIRTS** (DEPICTING ANY DESIGN) are allowed in the Arts & Crafts Area.

Copyrighted Items and Contracts Exclusives:

The Breaux Bridge Crawfish Festival Association has copyrighted the following phrases:

- "World Famous Crawfish Festival Breaux Bridge, Louisiana"
- "Breaux Bridge Crawfish Festival"
- "Crawfish Capital of the World"

No vendor will be allowed to use or sell any items with the above copyrighted phrases printed on them. We will strictly adhere to this policy.

As we have an exclusive contract with our official Crawfish Festival T-shirt Vendor, ONLY DESIGNATED REGULAR VENDORS WILL BE ALLOWED TO SELL SILK SCREENED T-SHIRTS, CAPS AND APRONS in accordance with the Breaux Bridge Crawfish Festival Ordinance as set for by the Breaux Bridge City Council.

- No glass items, knives or weapons.**
- Cooking is NOT allowed in vendor areas.
- Booth spaces are **10 x 10 feet**. Fees are **\$125.00 per booth space**.
- Access to electricity is provided. **We do not provide tents, roofs, tarps, sides, chairs, tables, extension cords. **Please note that you will have to provide your own extension cords and they may need to be long to gain access to the electrical supply.**
- A **\$20.00 clean up deposit** is required, director will refund deposit at the end of the festival provided your area is clean and trash put in dumpster provided in festival grounds. REFUNDS WILL BE MAILED. **Clean up of booth area will be enforced. Barrels will be located behind booth areas on Sunday for your convenience. There is also a dumpster located at the gate where you will be entering to load and unload. Cardboard boxes must be broken down and put into the dumpster flat.**
- Personal Checks are not** accepted and will be returned to Vendor with no guarantee of booth space.
- You will be provided with **two passes per vendor no matter how many booth spaces you have** allowing you into the festival grounds and **one**

- parking pass. Additional passes and parking permits may be purchased for your employees.**
- Booth Space Set Up: NO Campers or vehicles will be allowed in the Arts and Crafts Area, only to **designated drop off areas for Arts & Crafts**. You will **NOT** be allowed to drive to your booth area. Once unloaded, you must move your vehicle to Vendor Parking Area provided in designated vendor parking areas directly behind the festival grounds. Parking is not permitted along the fence line on Doucet Street. Vendor vehicles parking in this area will be towed at the owner's expense. NO golf carts allowed.**
 - Copy of General liability insurance (minimum of \$250,000). Your insurance policy binder must include the following wording: Insurance Certificate that indemnifies the Breaux Bridge Crawfish Festival Association.**
 - Binders may also be purchased (approximately \$100.00) under our festival policy, arrangements are to be made through our insurance company, please call Brown and Brown Insurance at 337-332-2157 and speak to Louisette. We do not handle this at the office. You will not be able to set up your booth until your insurance policy is filed in our office.**

Deadline for applications: April 1, 2024. We reserve the right to stop taking applications prior to deadline if area has been filled prior to deadline.

**Breaux Bridge Crawfish Festival
2024 ARTS & CRAFTS VENDOR APPLICATION
May 3, 4, and 5, 2024**

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____

Phone: Day _____ Night: _____ Cell: _____

Email: _____

Number of Booth Spaces (10 x 10) ___ X \$125.00 \$ _____

Additional Vendor Passes @ \$15.00 each \$ _____

Clean up Deposit \$ _____ 20.00

TOTAL DUE Money Order/Visa/MasterCard \$ _____

DESCRIPTION OF ALL CRAFTS OR ART MEDIA (provide picture):

Will you need electricity? _____ YES _____ NO

Please indicate your 1st, 2nd, and 3rd choice in Set-up Time.
We will make all attempts to accommodate your first choice.

- Friday 8:00 AM - 10:00 AM
- Friday 10:00 AM - 12:00 Noon
- Friday 12:00 PM - 2:00 PM
- Friday 2:00 PM - 4:00 PM (All vehicles out of grounds by 3:00 PM)
- Saturday 7:00 AM - 9:00 AM (Vehicles out of grounds by 9:00AM)

Make cashier's check or money order payable to: BBCFA Arts & Crafts, mail fee and application to: P.O. Box 25, Breaux Bridge, LA 70517 prior to deadline of April 15, 2024.



Please return this form with your application and payment.

ARTS & CRAFTS VENDOR RULES REGULATIONS

The Breaux Bridge Crawfish Festival Association reserves the right to expel any vendor who does not adhere to rules and regulations established by the City of Breaux Bridge and/or the Breaux Bridge Crawfish Festival Association.

NO REFUNDS will be given if you are expelled for rule violations!

I, _____ representing _____
Have read and understand the requirements to operate an
Arts & Crafts Vendor Booth(s)
at the
2024 Breaux Bridge Crawfish Festival.

Signature: _____ Date: _____



Please charge my VENDOR BOOTH FEE to my Visa/MasterCard Credit Card:

Please charge to my Visa Mastercard Amount: \$_____

Name of Cardholder: _____

Account Number: _____

Zip code (zip coded of the card's mailing address) _____

Exp. Date: _____ CVV _____ (3 Digit on back)

I understand that I will be charged on the date of acceptance of my booth application. I understand that in the event that I cannot attend after accepting, all rules of deposit return as specified in the application packet apply.

Signed: _____

Date: _____